



Personal Property Inventory Guide & Worksheets

No matter what items make your house feel like a home, it's important to keep track of them with a room-by-room inventory. That way when it's time to file a claim, you can account for all your damaged property and get a better, more accurate claims settlement.

Pro Tips for Making a Home Inventory

1. **Don't forget the nooks and crannies.** This guide will take you through the main rooms of your house, but don't forget your basement, attic, garage, porch, closets, etc.
2. **Photograph your belongings and receipts.** A picture, after all, is worth a thousand words.
3. **Jot down the important details.** For each item, include the year you purchased it; price; serial number; and make, model, and brand name.
4. **Check your coverage.** After your inventory is complete, compare the estimated value of your belongings against your coverage. You don't want to leave your property underinsured.
5. **Keep it up to date.** Update your inventory at least once a year. Remember, your claim settlement depends on you supplying accurate, documented information.
6. **Don't give away your only copy.** When you file a homeowners insurance claim, don't give the original inventory or item receipts to anyone, not even your claims adjuster. Make a copy instead.

The Ground We'll Cover

For each room, write down all the items in it. Use the worksheets in this guide as a starting point.

- Living Room
- Dining Room
- Kitchen
- Family Room / Den
- Bedrooms
- Bathrooms
- Other

Tiny disclaimer: This guide is not exhaustive. Please adapt it to your home and needs as you see fit. Let's get started.



Living Room					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Furniture					
Sofa / chairs					
Mirrors					
Lamps					
Rugs / carpets					
Tables					
Curtains					
Entertainment center					
Bookcases					
Other					
Art					
Paintings / pictures					
Sculptures / pottery					
Other					
Electronics					
TV					
Stereo / record player					
DVD player					
Phones					
Computers					

DVDs, CDs, records					
Clocks					
Computers					
Other					
Misc					
Air conditioner					
Cabinets					
Fireplace fixtures					
Window treatments					
Other					
Additional Notes					



Dining Room					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Furniture					
Tables					
Chairs					
Cabinets					
Curtains / drapes					
Light fixtures					
Mirrors					
Carpet / rugs					
Other					
Art					
Paintings / pictures					
Sculptures / pottery					
Other					
Electronics					
Phones					
Clocks					
Other					
Misc					
China / crystal					

Glassware					
Table linens					
Window treatments					
Other					
Additional Notes					



Kitchen					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Furniture					
Cabinets					
Curtains / drapes					
Floor mats					
Tables					
Chair					
Other					
Major Appliances					
Freezer					
Refrigerator					
Oven					
Microwave					
Other					
Utensils					
Pots / pans					
Silverware					
Glasses					
Plates / dishes					
Cooking utensils					
Other					

Misc					
Mixers					
Blenders					
Coffee maker					
Cabinets					
Can opener					
Blinds					
Pictures / paintings					
Other					
Additional Notes					



Family Room / Den					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Furniture					
Tables					
Sofa / chairs					
Rugs / carpet					
Entertainment center					
Game table					
Bookcases / books					
Desks					
Other					
Art					
Paintings / pictures					
Sculptures / pottery					
Other					
Electronics					
TV					
Stereo					
DVD player					
DVDs / CDs					
Video games					
Gaming systems					

Speakers					
Other					
Misc					
Air conditioner					
Fireplace fixtures					
Window treatments					
Other					
Additional Notes					



Bedrooms					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Furniture					
Beds					
Nightstands					
Lamps					
Desks					
Bed linens					
Curtains / drapes					
Dressers / chests					
Armoires					
Mirrors					
Bookcases / books					
Other					
Art					
Paintings / pictures					
Sculptures / pottery					
Other					
Electronics					
Computers					
TV					

DVD player					
DVDs / CDs					
Stereo					
Clocks					
Other					
Misc					
Clothing					
Window treatments					
Other					
Additional Notes					



Bathrooms					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Furniture					
Hamper					
Floor mats					
Mirrors					
Bath mats					
Bathtub					
Curtains / drapes					
Other					
Art					
Paintings / pictures					
Sculptures / pottery					
Other					
Electronics					
Electric toothbrushes					
Hair dryer					
Electric razors					
Curling and straightening irons					
Other					

Misc					
Towels / linens					
Toiletries					
Scale					
Other					
Additional Notes					



Other					
Item	Quantity	Purchase Date	Purchase Price	Brand Name	Make/Model/Serial Number
Real Estate					
Vehicles					
Cars / trucks					
Boats					
RVs					
Golf carts					
Other					
Jewelry & Collectibles					
Computer Hardware					

Misc					
Cameras					
Furs					
Antiques					
Tools					
Firearms					
Plants					
Toys / porcelain dolls					
Telescope					
Fish / fish tanks					
Musical instruments					
Outdoor furniture					
Lawnmower					
Pet supplies					
Other					
Additional Notes					